GRANDEFIELD AT POLEY CREEK HOMEOWNERS ASSOCIATION, INC.

BOARD OF DIRECTORS MEETING MINUTES

June 23, 2020

Sun and Fun Pavilion, 4175 Medulla Road, Lakeland, FL 33811 at 6:30pm

Pursuant to a dully given notice, The Board of Director’s Meeting for Grandefield at Poley Creek Homeowners Association Inc., was called to order by President Steve Runfeldt at Sun N Fun-Aerospace Pavilion, 4475 Medulla Road, Lakeland FL at 6:32pm

**Roll Call, Establish a Quorum:** Directors Present: Steve Runfeldt, Robert Cone, John Leenhouts and Everton Spencer. Also present was EnProVera Property Advisors CAM manager Katie LaMantia.

**Approve Meeting Minutes of the Board of Directors Meeting, March 3, 2020:** Motion was made by Robert Cone and seconded by Everton Spencer to approve the March 3, 2020 meeting minutes. Motion was unanimously approved.

**Presidents Report:** President Steve Runfeldt reported that new landscaping as been placed at the front entrance, a new stop sign was installed, and new lights have been installed at the front entrance. Steve also reported we have and still are obtaining quotes for projects around the community. Steve also informed the neighborhood that Katie LaMantia is working to keep the empty lots maintained and mowed.

**Managers’ Report:** Katie LaMantia reported as of the June 22, 2020 the accounts receivable is $975.00. One homeowner owes $900.00, motion was made by Robert Cone and Seconded by John Leenhouts to send this homeowner to the attorney. Motion was unanimously approved. One homeowner owes $75.00 a 45-day letter will be sent to this homeowner.

There are two homeowners who are due to be fined. Motion was made by John Leenhouts and seconded by Robert cone to send fining letter to two homeowners. Motion was unanimously approved.

**Treasurer Report:** Katie LaMantia review the financials as of May 30, 2020. The association is currently in budget.

**Committee Reports:**

* Beautification Report: Steve Runfeldt included this report in his president’s report.
* Storm Water Report: Tony Cali reviewed the work being performed on the Storm water system around the community. The community has hired RAS to perform the work and keep the community in compliance. So far 8 out of the 15 structures have been maintained.

**Old Business:**

* **Camera Quotes:** Tabled for next year’s budget.

**New Business**

* **Pressure Washing Quotes**
  + Motion was made by Everton Spencer and seconded by Robert Cone to approve the quote for $800.00 to pressure watch the Tennis Courts. Motion was unanimously approved.
  + Pressure cleaning of Entry was tabled at this time due to needing more information.
* **Fence Painting:** Tabled at this time pending further information.
* **Fence Repair:** Steve Runfeldt informed the community of the repairs costing $300.00 for the fence around the pump station.

**Next Meeting Date:** The next meeting will be held on July 28, 2020.

**Member’s Concerns and Questions:**

* Motion was made by Everton Spencer, seconded by John Leenhouts to appoint Norman Fowler and Sue White to the design review committee.

With no further business, motion was made by Everton Spencer, seconded by Robert Cone to adjourn the meeting at 8:12pm. Motion was unanimously approved.

Respectfully Submitted,

Katie LaMantia